**Declaration**

**Green travel in the Erasmus+ Programme**

Green travel means travelling in which the journey or part of the journey is made using low-emissions means of transport (such as bus, train, car-pooling) with the aim of minimising the emissions related to the mobility period by reducing flying for example. The participant is entitled to the green travel grant when **the main part of the travel or at least one direction of the round trip** has been made using low-emissions means of transport.

Ship/ferry can be used for a part of the journey reported as green travel, as longs as main means of transport is such as bus/train/car-pooling.

In the Erasmus+ Programme, the green travel grant is higher than the usual travel grant and a maximum of six (6) travel days can be used for travelling. In addition to the higher amount of travel grant, individual support is paid to the participant for each actual travel day:

* when **the whole journey** is made using low-emissions transport, in addition to the two (2) travel days, the participant is entitled to four (4) additional travel days (2+4).
* when the main part of the travelled journey or at least one direction of the round trip has been made using low-emission transport, the grant will be paid **according to the actual travel days**, however, for a maximum of six (6) travel days.

In the case of group mobility, the person responsible for the group completes and signs the form and adds **the list of participants as an appendix to the declaration**.

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| Details of green travel |
| *Organisation:* | Hanken School of Economics  |
| *Project number:* |  |
| *Participant:[[1]](#footnote-2)* |  |
| Travel plan |  |
| *Number of travel days:[[2]](#footnote-3)* |
| *Travel route (from where to where):[[3]](#footnote-4)*  |  |
| *Mode of travel (means of transport):[[4]](#footnote-5)*  |  |
| *The length of the journey made using low-emissions transport (km):* |  |
|  |  |

The signed declaration is:

* **Participant’s declaration of using green means of transport**
	+ The participant must keep the receipts of their travel and present them to the sending party to prove green travel.
* **The organisation's receipt for verifying green travel**
	+ The organisation must keep the signed declaration (electronic copy) for a possible inspection by the National Agency.

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| ***I, the undersigned, undertake to comply with the terms of green travel,*** |
| ***Date:*** | dd/mmm/yyyy |
| ***Place:*** |  |
| ***Signature:*** |  |

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| *On behalf of the organisation,* |
| *Date:* | dd/mmm/yyyy |
| *Place:* |  |
| *Signature:* |  |

1. Add the list of participants as an appendix to the declaration [↑](#footnote-ref-2)
2. The grant can be awarded for a maximum of six (6) travel days [↑](#footnote-ref-3)
3. Mark the route (from where to where)  [↑](#footnote-ref-4)
4. The principal green means of transport used for travelling [↑](#footnote-ref-5)