Research planning phase (before project start / pre-grant) Projects All **Projects** where where empiri-Hanken Hanken cal is not is Lead studies Lead Support for improving (and dealing with exceptional issues) with data management plans Support for searching for potential funding calls Support for identifying Support for searching potential consortium potential partners for consortium to be led, for leaders for given given funding calls funding calls Support for Support for commenting/improving commenting/improving Hanken's part of consortium application application Support for communicating with funder/partners about budgeting details Support for weighing possibilities for and costs of different positions Support for drafting Hanken's part of budget based on Pl's input Support for improving (and dealing with exceptional issues) with communications/dissemination/PR plan Support for improving (and dealing with exceptional issues) legal and ethical documents Support for drafting letters of intent (e.g., for participating in consortia) Support for requesting and obtaining Ethical Reviews (if needed) **Research implementation phase** (after project start / post-gran **Projects** All **Projects** where wnere Hanken cal Hanken is not studies is Lead Lead Support for revising IPR agreements (also between Hanken and researchers) Support for revising Non-Disclosure Agreements with partners (as well as between Hanken and researchers) Support for revising the Support for preparing Consortium & Grant the Consortium Agreement Agreement Support for getting started with the project (e.g., account number, revising budget based on funding granted) Support for registering the project in HARIS Support for starting the implementation of project communications plan Support for preparing job announcements and employment contracts for project employees Support for on-boarding project employees to Hanken organization and systems Support for inputting and approving project working hours Support for calculating realized project costs Support for filing project Support (to PI/project's reports and invoices to own administrators) for funder consortium reporting Support for implementation of project communications plan Support for responding to data leaks and complaints about personal data Support for responding to IPR, legal, and ethical complaints Support for identifying most feasible open access options for research publications Support for communicating about research publications

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Support for archiving compiled data on open platforms

Color coding

R & I Funding Services

Funding Services

R & I Legal and R&I Communication Integrity Services

R & I Data

Management and Open Science Services (library) R & I Data Protection Office Services

R & I HR Services