

Freemover Terms and Conditions

I have opted to go on exchange as a “freemover” instead of going on exchange through Hanken’s Exchange Programme. As a “freemover” exchange student I am to fulfill the following requirements:

- Complete a full time academic workload at the host university (usually this means 30 ECTS or the equivalent).
- If the exchange period is mandatory in my degree I shall stay a minimum of 3 months at the host university and pass at least 50% of full workload in order to have fulfilled the degree regulation.
- I shall stay at the host university for the full term and complete all of the exams before returning.
- I understand that I am to choose courses on a relevant level and courses that I have not already gained credits for at Hanken.
- I shall ask the coordinator at my host university to sign a “Confirmation of stay” (letter of confirmation) document before my return. This document will confirm the exact dates of my exchange. I will then upload the signed document in Mobility Online.
- I shall ask the coordinator at my host university to send my transcript of records directly to Hanken either electronically to outgoing.mobility@hanken.fi or to the post address “Hanken School of Economics, Office of International Affairs, Arkadiankatu 22, P.O. Box 479, FI-00101 Helsinki, Finland”. The letter should be addressed to “International Coordinator, Outgoing”.
- Upon my return, I shall write an exchange report in Mobility Online.
- I shall ensure that I get all relevant course descriptions and that I upload them in Mobility Online. I will upload them before I apply for the transfer of the credits.
- I shall follow the instructions and deadlines of Hanken and my host university.
- I am aware of the fact that as a “freemover” student I will not receive an exchange grant from Hanken. I will also have to get my own travel insurance. In other words, I am to finance my whole exchange semester abroad, including all possible costs that it entails.
- I shall read the information on how to prepare for a crisis abroad on the [Ministry for Foreign Affairs’ web page](#).
- I will give the Ministry for Foreign Affairs my contact details by [submitting a “travel notification”](#). In case of an emergency/crisis the Ministry for Foreign Affairs/Finnish Mission will know of my existence in the crisis area and may supply me with the help that I possibly need.