

The principles for the distribution of internship grants

Requirements to be eligible for a promise for an internship grant

To be qualified to receive a promise of an internship grant from Hanken, the following requirements have to be met:

1. You are enrolled at Hanken for full-time degree studies
2. Your study right extends throughout the duration of the internship
3. You have not already received a grant from Hanken (internship or exchange studies) at the same study level (Bachelor/Master)
4. You who study on Bachelor level have to meet the same application requirements as for exchange studies (except for the language requirements) by the end of the first application period. Bachelor's students on their first year (after 1 present semester) who have completed 30 credits of the obligatory courses by 31 December on their first year do not need to follow these pre-requirements.
5. You who study on Bachelor level, have not already completed the course Internship Abroad on Bachelor Level
6. You who have completed a bachelor's degree at Hanken and are continuing with your graduate studies, must have graduated before the application deadline in order to be eligible to apply for a grant for advanced internship
7. You who study on master's level can only receive an internship grant for an internship that takes place within May to August between your first and second year at Hanken (two semesters present on Masters's level)
8. You who study on master's level, have not already completed either the course Advanced Internship in [major subject] or Advanced Internship Abroad in [major subject] (you can only complete one of these courses on Masters's level. Your internship needs to be a part of one of these courses).

Bachelor's students are guaranteed a promise of an internship if the above requirements are met. Master's students who meet the requirements above can receive a promise of an internship grant as long as the internship resources last. The following regulations of prioritizing apply to those students who are qualified to receive a promise for an internship grant according to the requirements above:

Order of priority

1. Applicants that intend to include the internship as an integrated, obligatory part of their bachelor's studies take priority over other applicants.
2. Funding between applicants that intend to include the internship as an integrated, obligatory part of their bachelor's studies are reserved so that the applicant with the most study credits take priority over applicants with less study credits.
3. Funding between students that intend to include the internship as an integrated, obligatory part of their bachelor's studies and have completed the same amount of study credits are reserved so that students with an earlier enrollment year take priority over applicants who have enrolled later.

4. After reserving funding for the students that intend to include the internship as an integrated, obligatory part of their bachelor's studies, funding will be reserved for students intending to include their internship in their master's studies, if there is funding left.
5. Funding between students who intend to include their internship in their master's studies are reserved so that applicants with the most completed credits take priority over applicants with less completed study credits.
6. Funding between students who intend to include their internship in their master's studies and have completed the same amount of study credits are reserved so that students with an earlier enrollment year take priority over applicants who have enrolled later.
7. After reserving funding for the students that intend to include the internship as an integrated, obligatory part of their bachelor's studies and students that intend to include the internship in their master's studies, funding will be reserved for students intending to include their internship in their bachelor's studies as a non-obligatory part, if there is funding left.
8. Funding between applicants that intend to include the internship as a non-obligatory part of their bachelor's studies are reserved so that the applicant with the most study credits take priority over applicants with less study credits.
9. Funding between students that intend to include the internship as a non-obligatory part of their bachelor's studies and have completed the same amount of study credits are reserved so that students with an earlier enrollment year take priority over applicants who have enrolled later.

All students who are awarded with a promise of an internship grant still need to fulfill the requirements below of the internship in order to be able to use the promise of the internship grant.

For you to be able to use your promise for an internship grant, your internship must:

- be abroad*
- take place when you are registered as present
- take place within May-August (the minimum stay needs to fall between these days so 90 days for bachelor's students and 60 days for master's students)
- be done in one take, full-time and with only one employer
- be accepted in your degree on master's level by the internship supervisor at your department either as the course Advanced Internship in [major subject] or Advanced Internship Abroad in [major subject] by signing the Learning Agreement (please note that you can only complete one of these courses on Masters's level)
- be accepted in your degree on bachelor's level by the internship supervisor at your department as the course Internship Abroad on Bachelor Level
- be a minimum of 90 days long on the bachelor's level and a minimum of 60 days long on the master's level (these minimum days must fall within the months of May-August)
- a maximum of 364 days long

*Not required of internships by non-Finnish students