

# *The principles for the distribution of internship grants*

## **Qualifications for applying for a grant**

To be qualified to apply for a grant from Hanken's internship programme, the following requirements have to be met:

1. You are enrolled at Hanken for full-time degree studies
2. Your study right extends throughout the whole duration of the internship
3. You are registered as present during the duration of the internship
4. You have not previously received a grant for a term abroad (internship or exchange studies) at the same study level
5. You need to have your bachelor's degree completed and registered in SISU prior to the end of the application deadline if the internship is to be part of your master's studies (not required of internships by students attending English master's programmes)
6. The internship needs to take place during the months of May to August. Master's students can only receive a grant during May and August between their first and second year at Hanken.
7. Bachelor's students intending to complete their mandatory semester abroad as an internship need to meet the same pre-requirements as students who apply for a study exchange (except for the language requirements). Bachelor's students on their first year who have completed 30 credits of the obligatory courses by 31 December on their first year do not need to follow these pre-requirements.

The following regulations of prioritizing apply to those students who are qualified to apply for a grant for their internship.

## **Order of priority**

1. Applicants that intend to include the internship as an integrated, obligatory part of their bachelor's studies take priority over other applicants.
2. Funding between applicants that intend to include the internship as an integrated, obligatory part of their bachelor's studies are reserved so that the applicant with the most study credits take priority over applicants with less study credits.
3. Funding between students that intend to include the internship as an integrated, obligatory part of their bachelor's studies and have completed the same amount of study credits are reserved so that students with an earlier enrollment year take priority over applicants who have enrolled later.
4. After reserving funding for the students that intend to include the internship as an integrated, obligatory part of their bachelor's studies, funding will be reserved for students intending to include their internship in their master's studies, if there is funding left.
5. Funding between students who intend to include their internship in their master's studies are reserved so that applicants with the most completed credits take priority over applicants with less completed study credits.
6. Funding between students who intend to include their internship in their master's studies and have completed the same amount of study credits are reserved so that students with an earlier enrollment year take priority over applicants who have enrolled later.

7. After reserving funding for the students that intend to include the internship as an integrated, obligatory part of their bachelor's studies and students that intend to include the internship in their master's studies, funding will be reserved for students intending to include their internship in their bachelor's studies as an non-obligatory part, if there is funding left.
8. Funding between applicants that intend to include the internship as non-obligatory part of their bachelor's studies are reserved so that the applicant with the most study credits take priority over applicants with less study credits.
9. Funding between students that intend to include the internship as a non-obligatory part of their bachelor's studies and have completed the same amount of study credits are reserved so that students with an earlier enrollment year take priority over applicants who have enrolled later.