



INTRODUCTORY SEMINAR FOR DOCTORAL STUDENTS

The meeting will take place on **Thursday, 2 February 2012** in Helsinki in room 403 (4th floor) and in Vaasa through video conference to Helsinki, in room 105.

Please register no later than 25th January 2012 by e-mail to doctoral.studies@hanken.fi and let us know if you will participate in the meeting in Helsinki or Vaasa.

Programme 2 February 2012

10.00-10.30	Doctoral studies at Hanken – Welcome (<i>Eero Vaara</i>)
10.30-11.00	National and international doctoral programs and networks open for Hanken doctoral students (<i>Maj-Britt Hedvall</i>)
11.00 - 11.15	Break
11.15 -11.45	Research proposal and study plan (<i>Maj-Britt Hedvall</i>)
11.45- 12.15	Practical information (<i>Viveka Ekholm</i>)
12.15-13.15	Lunch break
13.15-13.45	Library services for doctoral students (<i>Marianne Sepp, Tua Hindersson-Söderholm</i>) Information retrieval, RefWorks, databases, templates, Haris etc .
13.45-14.15	IT support available for doctoral students, Hanken's IT policy and the support from InfoBITen (<i>Kicka Lindroos</i>)
14.15-14.30	Break
14.30-16.00	How and where to apply for funding (<i>Lotte Granberg-Haakana & Viveka Ekholm</i>) Full-time studies, conferences, tutorials, visits abroad etc.

Facilitators

Eero Vaara, Professor, Vice Rector

Maj-Britt Hedvall, Research Director, Centre for Research and International Affairs

Viveka Ekholm, Doctoral Studies Coordinator/Planning Officer, Centre for Research and International Affairs

Hindersson-Söderholm Tua, Library Director

Marianne Sepp, Information Specialist, Library

Kicka Lindroos, ICT co-ordinator, Computer Centre

Lotte Granberg-Haakana, Scholarship Liaison Officer, Centre for Research and International Affairs