

Funds at Hanken

HANKEN

Introduction to Doctoral Studies at Hanken
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**Funding opportunities
from the Funds at Hanken**


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Funding opportunities, for what?



The **Funds at Hanken** support the faculty and the students at Hanken with scholarships for research, studies, travel, visits abroad etc. **Doctoral students** are offered following funding opportunities:

Funding for full-time doctoral studies

- > Hanken scholarship for first year doctoral students
- > Foundation's grants for Young Doctoral Students
- > Grants for full-time doctoral studies
- > Grants for full-time doctoral studies at Hanken's Campus in Vaasa

Funding for other purposes

- > Funding for longer stays abroad, participations in conferences, courses abroad, data collection etc.

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Grants for other purposes *)

Other types of grants

- **Grants for conferences abroad**
The amount of the grant is dependent on the applicant's estimate of costs. The maximum amount: 1 000 euro for conferences in Europe; 1 700 euro outside Europe.
- **Grants for courses abroad**
The amount is dependent of the applicant's estimate of costs. The maximum amount: 1 000 euro for courses in Europe; 1 700 euro outside Europe.
- **Grants for visits and doctoral studies abroad**
The minimum of time is one month and priority is given to visits over three months. Funding is awarded based on an estimate of costs. The usual funding consists of a grant for covering travel costs and a monthly scholarship (the monthly amount is dependent of whether the applicant has full-time funding during the visit).
- **Grants for other purposes** (for example data collection costs)
Funding is awarded based on the applicant's estimate of costs

*) Invitation for applications mainly in the spring call (in the autumn call only if funds remain)

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Grants for other purposes



Application documents and reporting

The application consists of a submitted filled-in application form with the following documents attached

- **For conferences:** Proof of acceptance of conference presentation (or information on when the information on acceptance will be sent) + estimate of costs + CV.
- **For courses:** letter of admittance (or information on when the information on admittance will be sent), statement from the degree supervisor that the course abroad is to be included in the student's exam + estimate of costs + CV.
- **For visits abroad:** research plan , CV, plan for visit, invitation from the host university or research institute, official transcript of records, estimate of costs
- **For other purposes:** CV+ estimate of costs + possible other information

A report of used funds is submitted within the following month after a trip / after the completed funding period:



- A one page description of the purpose (project, visit etc.)
- report of costs + receipts for the most relevant costs

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How and when to apply

- **Application rounds** are twice a year: in February-March (main application round) and in September-October (if funds remain)
- The application is submitted through the online application system of the Funds at Hanken. The link to the online system can be found on the website for the Funds at Hanken. You can sign in to the system with your Hanken username.
- If you submit several applications, please specify in the additional information field of the application form the order of priority of your applications.

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Main conditions for funding

- **Retroactive / incomplete** / late applications are **not** considered
- A condition for payment of a grant is that the applicant has **not received other funding for the same purpose and period**
- Full-time funding require a **leave of absence from another position**
- Funding is **not** awarded for conferences or doctoral courses in **Finland**
- **Conference grants require presentation**
- **Course grants** require that **the course is approved to be included in the exam**
- **Daily allowances, funding for proof-reading, spell checking, translation** of articles, theses, papers and questionnaires etc. are **not** financed by the Funds

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More information on the Funds at Hanken

www.hanken.fi/student/en/hankensfonder (in English)

www.hanken.fi/student/hankensfonder (in Swedish)

Contact person:
Scholarship Liaison Officer Lotte Granberg-Haakana
Email: stipendieombud@hanken.fi
Phone: 040 3521 375 (+358 40 3521 375)

Student office hours: By agreement only, please phone or email to make an appointment

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Social security for the grant holders



According to Finnish legislation, **the recipients of grants for scientific work** are entitled to take out a statutory pension insurance, occupational accident insurance and group life insurance for a period funded by a grant.

How it is organised

- The insurance institution **Mela** (www.mela.fi) is responsible for the insurance system
- **The grant issuers** are responsible for **informing Mela** of the awarded funds
- The insurance is **mandatory. The grant recipient must be active** in the application process:
 - submit an application for the insurance within 3 months from the beginning of the work
 - submit separate application for each new grant
- **The premiums**
 - are determined by Mela on the basis of the calculated annual earnings
 - are invoiced by Mela quarterly (if the grant period is over 6 months)
 - are to be paid by the grant holder
 - can be used as tax deduction

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Social security for the grant holders

Application form in English

More information in English

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